



The Cooper School, Bicester

Where 'Learning Matters'



Science

Issue No. 2

March 2006

FROM THE HEADTEACHER



Welcome to the second edition of the 'new-look' Cooper School Newsletter. As you read through it you will (hopefully!) note that the emphasis is very much on celebrating success – to reflect the many and diverse successes that

the students at the school achieve on a daily basis. Indeed, everywhere that we look, both within lessons and outside, exceptional things are being undertaken. I, personally, am not surprised by this as the overwhelming majority of the students value the school and what they do in the school and it is entirely appropriate that we recognise and acknowledge these.

In terms of our Specialist science Status we have had a number of successful events for the community. In December we opened Café Scientifique with a public consultation by the Human Fertilisation and Embryology Authority to help inform scientific research into genetic engineering in humans – the so called "Designer Baby" debate.

Finmere and Launton Primary Schools have benefited from the loan of equipment and provision of resources. Finmere School also held a very successful science day which we supported. Launton is planning a similar event in the near future. For adults, the very popular ECDL qualification courses now have 37 people enrolled.

For our own students, Mrs Patel took a group of Year 7, 8 and 9 students to take part in the Oxfordshire County Science Fair. Well done to the students who won one section and were narrowly beaten into second place in the second section of the competition.

A number of curriculum changes have been made so far as a direct result of being a Specialist Science College. Mathematics now offers a statistics course for the more able students in Year 10, with a number of these students being given the opportunity to follow this with A/S Level in mathematics in Year 11. From May students will be able to study three separate sciences – Physics, Chemistry and Biology to GCSE level. From September Year 7 students will be setted in Science.



Parents who have had occasion to visit the school site this term will have noticed the new cycle sheds (3 in total) that have been erected. The funding for this arose following the submission of a School Transport Plan which was accepted by the County Council. The cycle sheds were then funded under the Council initiative 'better ways to schools'. I am sure that anyone who has seen them will agree they are a great improvement of the previous ones.

B J Baxter

WELL DONE YEAR 10!

Year 10 full reports were issued recently and reflected a great deal of commitment on the part of the students. The ten best reports were rewarded with a certificate and voucher, with forty other reports in close competition. The runners up were awarded a certificate of recognition. Ten students received a voucher and certificate for showing a significant and sustained improvement in their effort and achievement as reflected in their reports. Year 10 also performed outstandingly well in the Science GCSE Modular exams and the fifteen highest achievers in their category earned a voucher. Many Year 10 students are benefiting from Aim Higher initiatives. Ten students attended a challenge day at Cambridge University and ten more will attend a similar event at Oxford University. Fifty students will visit Oxford Brookes University for an introduction to higher education following GCSEs.

Mrs M Burnand

BEFRIENDERS SAY THANK YOU TO MRS ELLARD

In December 2005 the school held a re-union for past and present Befrienders to mark the end of Mrs Ellard's long association with the scheme.

Mrs Ellard, who is Head of Science, founded the Befrienders eight years ago with a view to Year 7 students being supported on a daily basis by Year 11 students; helping to ease them into secondary school life. Mrs Ellard has stepped down as Manager of Befrienders due to growing commitments within the Science department. The school presented her with a bird bath to thank her for founding and running such a worthwhile and valuable scheme. Befrienders will continue in the future under the guidance of Molly Warburton, the School Counsellor and Sharon Williams, the Student Welfare Manager.



Mrs Ellard (second right and past Befrienders)

CONGRATULATIONS!

To the following students who had 100% attendance during Terms 1-3:

Year 7

Joshua Allen
Craig Brighton
Kara Gregory
Jake Kennett
Michael Koltermann
Abigale Lappage
Carl Merchant
Daniel McCarthy
Shawn Newton
Demi Nolan
Alexander O'Sullivan
Daniel Timms
Jack Walter

Year 8

Hannah Aspley
Hannah Greenhalgh
Daniel Jackson
Alice King
Rebecca North
Liam Phipps
Scott Somerville
Adam Swain
Nancy Thomas
Abbie Warner
Daniel Williams

Year 9

Christopher Allen
Dale Bannister
Connor Butler
Richard Cooper
Lauren Corcoran
Neil Davies
Ryan Fullerton
William Hagan
Matthew Huntley
Matthew Ingram
Daniel Nappin
Hannah Perks
Kirsty Rigby
Stafford Sansome
Andrew Tracoshas

Year 10

Candice Ashmore-Harris
Martin Cross
Wednesday Denty-Smith
Victoria Dixey
Amber Field
Christopher Green
Adam Hedges
Wesleigh Keenan
Lauren Rushby
Kieron Smith
Gemma Sollis
Jake Vickers
Adam Wilkinson
Matthew Woods

Year 11

Allan Bagley
Katherine Buckley
Amanda Carreras
Amy Coutin
Clair Cross
Kelsey Grieve
Leanne Harris
Lewis Harrison
Amy Hopcraft
Sam Houlihan
Lucy Richardson
Martyn Royce
Daniel Ruiz
Gemma Williams
Joanna Williams

WELL DONE!

To the following students who had 98-99% attendance during Terms 1-3:

Year 7

Emily Allington
Lauren Allison
Megan Benfield
Emily Bunce
David Byrne
Cally-Anne Cronin
Kathryn Dover
Kyle Flanagan
Samantha Greaves
Charles Hall
Joshua Keith
Daniel Lawrence
Alice Mcgeever
Robert McGregor
Dale McMillan
Christopher Moore
Michael Northcott
Phillip Nunes
Daphne Peart
Charlotte Peterson
Jasmin Reeve
Zoe Rowlinson
Carla Steadman
Calum Warriner

Year 8

Robert Atkins
Richard Cadle
Edward Coulling
Gemma Cross
Joseph Dixey
Connor Gibson
Jessica Gray
Jack Horwood
Daniel Howlett
Sam Kelly
Kirstie Nixey
Jade Plowman
Joshua Smalley
Lauren Stanford
Jamie Swanson
Wade Tallis
Hannah Titchener
Jessica Warner



Year 10

Ashley Bird
Jessica Bull
Carl Byrne
Joshua Cussell
Bianca Donohoe
Daniel Dyer
Kirsty Evans
Shauna Fowler
Sam Grieve
Kieran Hanson
Samantha Harrison
Sarah Jones
Simon Jones
Michael Keith
Sarah Knight
Tomas Lelli
Charlotte McConville
Emma Mace
Benjamin Mitchell
Jordan Nixey
Alice Parkinson
Ryan Peterson
Stephen Pilbrow
Kimberley Stanford
Natalie Swain

Year 11

Gemma Anderson-Gear
Kirsten Bardwell
Warren Bryant
William Cooper
Leah Corcoran
Amy Coulling
Daniel Douglas
Joshua Duggan
Elektra Goodwin
Kimberley Holcombe
Mark Honour
Daniel Horwood
Kristine Koranteng
Sam Mather
Mikaela McShea
Thomas Miles
Craig Naylor
Daniel Neal
Daniel Oates
Lauren Potter
Caroline Reid
Andrew Smith
Stephanie Sparks
Michael Taylor
Kevin Wills
Emma Winman
Jordan Wood

Year 9

Scott Bagley
Michael Bamford
Christopher Birch
Emily Bowden
Daniel Cobb
Lauren Davis
Nathan Hallan
Kirsty Henderson
Ryan Hyett
Claire Jordan
William Jones
Sarah Keen
Gary Lawson
Joshua McGregor
Ashley McIlrath
Katie Martin
Martin Oldham
Thomas O'Sullivan
Mark Paterson
Daniel Robinson
Iain Shorter
Nathan Sinclair
Adam Smalley
Adam Steadman
Samuel Thomas
Rebecca Traboulsi
Mark White
Ashleigh Whitehead
Samuel White
Laura Willis
Bonnie Worth



Year 8 Gifted and Talented Code-breaking Day

On 21st February, 15 Year 8 Mathematicians took part in an Enigma code-breaking workshop at Elsevier Science, Kidlington. The workshop was run by Claire Ellis of the Millennium Mathematics Trust and students learnt many different techniques of writing and breaking codes including frequency analysis (spotting the most common letters or symbols) and the Ceasar shift technique (shifting the alphabet a fixed number of places). We also got to see a real, fully-functioning Enigma machine as used by the German army during WW2. The workshop concluded with a team challenge to break as many different codes as possible to reveal clues to the identity of an Enigmatic Character whom we had learnt about earlier in the day. It was a fantastic morning out and great to see how Maths can be put to good use, often in life or death situations!

Maths Challenge Competitions

The UK Mathematics Trust Maths Challenges are lively, intriguing papers designed to stimulate interest in maths in large numbers of students. They are tests of reasoning and mental agility which can be taken without any special preparation or revision. At Cooper School we have previously entered students for the Junior Challenge (Years 7 & 8) which will take place again this April. However, this year for the first time, we also entered Year 10 & 11 students for the Intermediate Challenge in February. Of the 39 students who took part, 4 achieved a Gold certificate, 3 a Silver and 13 a Bronze. Congratulations to all who took part and a special mention for the Gold medal winners Kelsey Grieve, Rachel Brown, Ben Ford and Danny Thomas.

In addition to this, a team of 4 Cooper Students from Years 8 & 9 competed in the UKMT Team Challenge in Oxford on 27th March. A full report will appear in the next newsletter.

Mrs Harvey

SATs Support and Beyond

Following the success of our Booster program last year, we are currently running the scheme again with two small groups of Year 9 students. The sessions are designed to target those students who are borderline level 4/5 and focuses on the key skills that they will need to secure that all-important level 5 in their KS3 SAT exams in May. We are grateful to Mr Hutt for agreeing to lead these lessons for a second year.

For those students sitting the Level 6-8 paper, we have also repeated our one day Maths workshop targeting level 8 topics which we will not have time to pick up in class. Around 20 students were taken off timetable for the day to work on these extension topics which will also be good preparation for the start of their Higher tier GCSE course.

Seventeen Year 10 students are currently following a fast track GCSE course which will lead to them sitting their GCSE this coming June. In Year 11 the students will complete a GCSE Statistics course and up to 3 A level modules, meaning they will leave Cooper with 2 Maths-based GCSEs and AS level Maths. It is the first time we have run the scheme at Cooper for several years and is something we hope to continue with the current top Year 9 Mathematicians.

Finally, congratulations to Rachel Brown of Year 11 who sat her GCSE Maths in November and achieved an A*.

Mrs Harvey/ Mrs Schmidt

ECDL QUALIFICATION

Congratulations to James Gambrell (11.8) and Lucy Richardson (11.4) who gained their ECDL qualification this month. Well done to both of them!

FACILITIES DEPARTMENT

We are very pleased to say there has been improvement in the amount of lost property being found around the School. Some items remain unclaimed and Facilities are quite happy for students to check the bin by the Facilities office.

YEAR 11 HISTORY

On 23 March 63 Year 11 students attended the GCSE History Revision Conference in London. This was most enjoyable and informative and the students were a credit to the School.

YOUTH AND SCHOOLS POLICE OFFICER

I have been a Police Officer for 26 years and have lived in the Bicester area most of my life. I attended Cooper School as have both of my children. I have been working with Cooper School since September 2001 and part of my remit is to promote and raise awareness of social responsibilities and community safety among young people.



In September 2005 I took responsibility for Bicester Community College. I am also the police liaison for multi-agency meetings, e.g. Social Services, Education Authority, Youth Services.

My main aim in working with young people is to keep them out of the criminal justice system. I work closely with the heads of years and use restorative justice to deal with incidents that happen within the school community. I am constantly being approached by students with various issues which are dealt with on a personal basis.

My hours of work are normally 8am until 4pm Monday to Friday. I can be contacted via the school or on my mobile 0781 369 5733.

Jon Payne

STAFFING NEWS

BIRTH ANNOUNCEMENT

Mrs Roberts gave birth on Tuesday, 17 January (8 weeks early) to baby William weighing in at 4½lbs, both are doing well and Mrs Roberts is now on maternity leave. Mr Buckle joined us on 6 February and will cover her classes to the end of the summer term.

FAREWELL

Mr Minney, Design and Technology Technician, left at Christmas to enjoy a well-earned retirement. Mr Minney is in his seventies and his association with Cooper School goes back a long way (to 1977 in fact) when he taught at the school. He returned as Design & Technology Technician in 2003 and we wish him well for the future.

Miss Dee, RE, leaves on 31 March to join the West London Academy.

WELCOME

Mr Clayton, School Attendance Officer started at the School on 30 January 2006

Mrs Greer, Curriculum Support Secretary started at the School on 27 March 2006

Mr Epathite, Catering Manager and Mr Eade, Design & Technology Technician will both join the School on 18 April 2006

KS3 COUNTY SCIENCE DAY

A group of lower school students (Charlotte Peterson, Mitchell Roberts, Thomas Heasley, Nycole Scourfield, Claire Jordan, Connor Butler) attended the KS3 County Science Day on 2 February 2006 at The Rutherford Appleton Laboratories. We had great fun being involved in team and individual activities, and successfully won the coke can challenge! We also had the opportunity to hear about some cutting edge science. Student comments at the end showed they had a 'fab' time and would do it all again!

Mrs Patel

THAT'LL TEACH 'EM

Former Cooper School student, Emily Williams, took part in the above Channel 4 series. She swapped mobile phones and deodorant for letter-writing and carbolic soap in the show, in which 30 students spend a month in a 1950s-style boarding school before sitting O-Level exams. The five part series is due to be screened at 9pm every Thursday from 24 April.

Twentytwenty television are making a new series for Channel 4 'OELiving' and are looking for families to take part with children ranging in age between 9 and 17. For two weeks, the children will live as their parents did at the same age. This will involve saying goodbye to the mobile, the iPod, 99 channels of TV and the PC in the bedroom. It may also involve doing a paper round, walking to school, more chores, meals eaten as a family, harsher discipline. Bratz dolls and PlayStations will be replaced with Clackers and Space Hoppers, the iPod with a record player, diet Coke with milk, 'chilling out' on the sofa with 'playing out' on their bikes.

Families will not be asked to give up school or work to do this so they won't be cloistered away as they were on 'That'll Teach 'Em. The majority of each programme will be shot over the school holidays.

If any family is interested in taking part, could they please contact Mr Cook at The Cooper School.

GCSE EXAMINATIONS!

These start on the 22 May and continue until 23 June.

Revision classes are being arranged for Year 11 – further information to follow.

PLEASE NOTE: During this period lunchtimes will be 12.20-1.10 every day to facilitate afternoon examinations.



TALENT SHOW HELPS CHARITY

Students at Cooper School have been holding Talent Shows during their lunchtime and by charging fellow students a fifty pence entry fee they have raised £300 for the Helen and Douglas House Hospice in Oxford. Acts ranged from solo instrumentalists to rock bands and from solo and group singers to dancers. They all performed five minute routines which were all greeted with rapturous applause from the audiences.



MUSIC @ COOPER

presents

THE SENSATIONAL SEVENTIES

A concert of music from the 1970's performed by students and staff of The Cooper School with Bop Til You Drop

Tuesday 4 July and Wednesday 5 July

7.30pm in the Performance Hall

Tickets £3 adults/£2 under 18s

Music by Abba, T.Rex, Slade, Free, Deep Purple, Rolling Stones, Mungo Jerry, Queen, Status Quo, Pink Floyd, Sister Sledge, Carpenters, Rod Stewart, Bob Dylan and Elton John to name but a few.

Letters giving further details and ticket application forms will be available nearer the time.

PAST SUCCESSES

In 1991 Music @ Cooper put on a concert of music from the 1950's entitled 'The Fabulous 50's' and in 1994 there was a concert of music from the 1960's entitled 'The Swinging 60's'. If you were a member of the audience and took pictures of either of the concerts or even better, some video footage, then the Music Department would really like to hear from you – or if you didn't come to the concerts maybe you know someone who did!

Mr D Hall

ROCK CHALLENGE 2006

The Global Rock Challenge is an international dance and drama competition that aims to promote "A Natural High" – a lifestyle free from drugs, alcohol and tobacco. Each school that enters has to tell a story through the use of dance and drama set to a soundtrack that they create lasting between 5 and 8 minutes. This year the Cooper team, led by two Year 10 students, Sarah Knight and Alice Parkinson competed at the Southampton Guildhall on the 1st March. Their theme was that, as two 15 year old girls forced to do ballet, they longed for the opportunity to explore other types of dance. Their piece included hip hop, Spanish, ballet and Chicago-style dances and their choices of music led to them winning the award for "Best Soundtrack" of the competition. Sarah said "The experience was amazing, we never knew how much fun Rock Challenge was – we thought it was all about winning but the best bit was actually taking part and making new friends. We can't wait for next year."

Mrs Harvey

POSITVELY MAD!!

Experts from the Positively Mad Exambusters Programme visited Cooper School to teach 15 and 16 year old students memory techniques for their upcoming GCSE exams. Focusing on a technique called mind mapping, presenter, Sander de Groot, showed the students how to easily remember lots of detail. He also described other techniques such as journey mapping and acronyms to help them remember key facts and figures. Mrs Hickman, Head of Year 11, said "The Positively Mad Company puts across the techniques in a fun and action packed way and I am sure the students will benefit from what they have seen and heard."



DRINKING WATER

Could parents/guardians please ensure that students bring adequate drinks to School with them or money to purchase a drink at break and lunchtime.



MEET THE MARINES

Ten students from Cooper School in Bicester took part in a once in a lifetime opportunity at the Meet the Marines event held in Milton Keynes last week.

The young people were put through their paces by operational Royal Marine Commandos, and took part in adrenaline-charged activities, including abseiling, high-speed boat chases, paintballing and unarmed combat. It was all part of a four-day long event to show people more about what it means to be a Royal Marine Commando, and hopefully interest some in the careers on offer and discover the next generation of commandos.

Lieutenant Commander Lee Thorne, the Regional Business Manager for Navy and Marine recruitment in the East of England, said:

"We had a fantastic few days in Milton Keynes, and it was good to meet students from across the region. They all certainly seemed to relish their day in the life of a Marine Commando. Despite all the negative stories you hear of young people's fitness, we saw high levels of fitness and commitment, and a few individuals who showed real potential to join our ranks.

"Marines are seen as one of the World's elite fighting forces, deployable anywhere in the World, at short notice, in any environment. That is why the training is recognised as one of the longest and most demanding infantry training regimes in the world and why the green beret of the Royal Marine Commando is a hard-won trophy of excellence."

Daniel Scoufield, 15, Cooper School, said: "It's been a great day. I've had a go at everything and it was brilliant. The paintballing was great and it was interesting to meet the marines".

Students, sea cadets and air cadets from Milton Keynes, Suffolk, Hertfordshire, Oxfordshire, Bedfordshire and Northamptonshire all attended the event over the five days. Photos of students enjoying the activities on Friday 3 March are available, along with other photos of the event, from Lynda Anderson at Government News Network East on 01223 372792.

Meet the Marines was a four-day long event from the 2-5 March 2006 at the George Amey Centre in Milton Keynes.

For further information about a career in the Royal Navy or Royal Marines you can also call the Royal Navy and Royal Marines Recruiting Hotline on 0845 607 5555, or visit the careers website at www.royalnavy.mod.uk.



CONFISCATED ITEMS

All students should wear the correct uniform and we would appreciate parents support in this matter. In terms of jewellery and other items of value, the policy states that, '...except a watch and two piercings per ear – studs only, no other jewellery or accessories are permitted.' Accessories including mobile telephones, i-pods, cd players etc. should not be brought onto school site. If students are found using these items in school the item(s) will be confiscated and placed in a secure area. These can then be collected after the end of the school day on the Friday of that week from Reception. A record of the item will be kept. If a student does need to use a mobile telephone on a specific day for a specific reason then that telephone can be left securely with the school receptionists. These items can cost a great deal of money and the upset that is caused when items are damaged or go missing has a huge detrimental effect on learning – which is, after all, the core function of the School.

Mr Baxter

COOPER PARENT SUPPORT GROUP

Following the success of the parent group meetings focussing on parenting skills, we thought we would like to begin a group to help parents support their youngsters' study skills. The group will meet on Monday evening from 7.15 until 9.15pm in PE4 beginning Monday 24 April for six weeks. The meetings are very informal and operate on a drop in system....you would not be signing up for a rigorous course. If you are interested in attending, please fill in the reply slip and return to School, or telephone Mrs J Ramsey at Cooper School to discuss further.

I would be like to participate in the Parent Support Group meetings to be held at Cooper School, commencing 24 April 2006

Name.....

Address.....

Tel:

The Bicester & District Twinning Association's

YOUTH EXCHANGE 06

In BICESTER

Saturday 22 July until Monday 31 July 06

The age of the students we are looking for are 13-15 years

This year with the exchange being in Bicester we would need the family of the student who takes part to host a French or German student.

Next year the exchange would be in France and in 08 it will be in Germany. Your students would be most welcome to travel on these exchanges.

We are also in the process of making links in Poland and Italy so in time there will be opportunities to travel to these countries.

While the exchange is in Bicester the Twinning Association will arrange activities each day (not Saturday 29 July - free with hosts that day)

The exchanges are good fun for the students and hopefully they will meet and make long term friends with other students from France and Germany and they will continue to visit each other through 16+ and then into adulthood.

If you need further information or to speak to students who have been part of an exchange please let me know.

We have 17 students coming from France and Germany and these will need somewhere to stay while in Bicester plus their adult helpers. I do hope you will be able to help.

PLEASE TELEPHONE SUE ON 01869 244292 OR
EMAIL sue_clutterbuck@hotmail.com

HOME-START BICESTER

This local charity supports families with children under five years old who live in our area. It relies on the support of local colleagues and other practitioners in helping to recruit the volunteer help they rely on.

The next Preparation Course for new volunteers starts in April.

If you are interested there will be an Open Day to find out more on Thursday 6 April, 12.00 until 2.00pm at 108 Churchill Road, Bicester, Oxon.

CYCLE SAFETY

Following the installation of our new cycle sheds we held a competition for a cycle safety poster. Objective was to highlight the continuing need for cycle safety, not just on the School site but also outside School.

The winning entry was from Ryan Warner (11.7) who won £50 Halfords cycle vouchers.

A consolation prize of £10 was awarded to both Ryan Payne and Luke Warriner from 8.2.

On the same subject, a reminder to all students that cycling is not allowed on the School site at the end of the school day. All cycles should be pushed until you are at the end of the drive on Churchill Road or through the gates at the back of the School.



Ryan's winning entry

BUS TIMETABLE—ROUTE 1407

PLEASE NOTE that this school bus has been advanced by 5 minutes for each stop for the **MORNING** service with effect from 18 April. All students using this service have been handed a revised timetable.

PHOTOGRAPHS POLICY

The School has been very active on publicity recently and have published several photographs of students in the press. If you do not wish your child to appear in any press releases please inform the School in writing.

DIARY DATES

ACADEMIC YEAR 2005-2006

TERM 5

Tuesday 18 April-Friday 26 May 2006

Bank Holiday: Monday 1 May 2006

Whitsun Holiday:

Monday 29 May-Friday 2 June 2006 inclusive

TERM 6

Monday 5 June-Friday 21 July 2006 (12.30 finish)

ACADEMIC YEAR 2006-2007

TERM 1

Monday, 4 September

INSET DAY

Tuesday, 5 September

INSET DAY

Wednesday, 6 September

Yr 7 & 10 students only return to school

Thursday, 7 September

Rest of students return to school

Friday, 20 October

End of Term 1

HALF TERM: Monday, 23 October – Friday, 27 October 2006

TERM 2

Monday, 30 October

Students return to school

Friday, 15 December

End of Term 2 (12.30pm)

CHRISTMAS HOLIDAYS:

Monday, 18 December 2006 – Tuesday, 2 January 2007

TERM 3

Wednesday, 3 January

INSET DAY

Thursday, 4 January

INSET DAY

Friday, 5 January

Students return to school

Friday, 9 February

End of Term 3

HALF TERM : Monday, 12 February – Friday, 16 February 2007

TERM 4

Monday, 19 February

Students return to school

Thursday, 29 March

End of Term 4 for students

Friday, 30 March

INSET DAY

EASTER HOLIDAYS: Monday, 2 April – Friday, 13 April 2007

TERM 5

Monday, 19 February

Students return to school

Thursday, 29 March

End of Term 4 for students

Friday, 30 March

INSET DAY

EASTER HOLIDAYS: Monday, 2 April – Friday, 13 April 2007

TERM 5

Monday, 16 April

Students return to school

Monday, 7 May

BANK HOLIDAY

Friday, 25 May

End of Term 5

HALF TERM: Monday, 28 May – Friday, 1 June 2007

TERM 6

Monday, 4 June

Students return to school

Wednesday, 25 July

End of Term 6 (12.30pm)

YEAR 7 PARENTS' EVENING

Thursday 18 May 2006

5.00 - 7.00pm

COOPER SCHOOL ATTENDANCE POLICY PARTNERSHIP IN PRACTICE

PARENTS

If Your Child Has To Miss School

- Contact the school by telephone, fax or E-mail if possible on the first morning of the absence, so we are aware of the problem.
- If your child is ill, it is helpful if you can give us some idea of how long the absence might last.

When a Student Returns to School

- On the first day back they should have a signed and dated note of explanation for their absence (use their Planner for this).

Prolonged Absence

- If you know your child will be absent from school for a prolonged period let us know as soon as possible.
- If the absence can be supported by a medical certificate the school may be able to arrange some home tuition. Currently Oxfordshire will provide home tuition after the first month of medically certificated absence.
- Parents may be asked to provide a medical note to explain prolonged or spasmodic absence.

**COOPER SCHOOL, Churchill Road,
Bicester. OX26 4RS**

Telephone: 01869 242121

Fax: 01869 362693

E-mail: Heateacher.cooper@cooper.oxon.sch.uk

STUDENTS

When You Return to School After An Absence

- Remember to show the absence note in your Planner to your Form Teacher on the first day back.
- Ask your subject teachers about the work you have missed and make arrangements to catch up.